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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, January 9, 2020

Meeting called to order: 3:32 PM

Trustees Attending: Olga Church, David Faber, Herb Foster, Julie Lively & Denise Searle

Absent: Justine DeOliveira

Guests: Lisa Sherman, Director, Edgartown Library

Motion: Accept the minutes of December 12, 2019 as presented

Motion: David Faber, **Second:** Julie Lively

Action: Approved unanimously

Friends Report: No Friends present to report.

- Next regular meeting: Fri., Jan. 10 @ 10:30am

Director's Report:

- Review: FY20 Budget Report & Library Statistics
 - Overall budget percentage is where it needs to be at this point in the fiscal year.
 - After school traffic was down last month, which could be due to several factors including after school sports, clubs, and the holidays.
- Staffing – update:
 - Nis Kildegaard, reference librarian since 2006, will be retiring as of Feb. 1st.
 - Lisa and Tom have interviewed several candidates for two vacant part-time positions. Offers are expected to be made in the coming weeks.

New Trustee appointment: The board welcomed Denise Searle back to the board of library trustees as an appointed member to replace Chris Scott, who resigned from the board in December.

Library Policies:

Motion: Move to approve the revised Safety of Children Policy

Motion: Denise Searle, **Second:** Olga Church

Action: Approved unanimously

Motion: Move to eliminate the following three policies

- The Town Chart: outdated and not policy material

- Library Location and Hours: not necessary as policy
- Computer Use for Non-member Children: no longer used

Motion: Julie Lively, **Second:** David Faber

Action: Approved unanimously

A revised Circulation Policy draft (reflecting the new fine free guidelines) will be presented to the board for approval at February's meeting.

Building Updates and Issues:

- Capeway Roofing is expected to be on site to perform roof maintenance and address five identified leaks: Staff room, second floor near FIC D, the corner conference room, the children's room, and the kitchen near the AV equipment.

Fundraising/Gifts Received:

Motion: Move to accept \$2,887.49 in State Aid awards from the MBLC

Motion: Denise Searle, **Second:** Herb Foster

Action: Approved unanimously

Motion: Accept \$1,000 gift from the Friends

Motion: David Faber, **Second:** Olga Church

Action: Approved unanimously

Old business:

New Business:

- A joint letter from the BOS and BOT was written to Verizon to request the removal of the utility pole in front of the library. James Hagerty will follow up with next steps.
- Herb announced that the first Coffee with the Trustees is scheduled for Saturday, Jan. 18 from 10:30am-noon.
- A pop-up Premiere has been scheduled for Sunday evening 1/12 at 8pm to screen the Hallmark Channel adaptation of Philip Craig's book *A Beautiful Place to Die: A Martha's Vineyard Mystery*.

Next meeting:

Date: Thursday, February 13, 2020

Time: 3:00 PM

Meeting Adjourned: 4:09 PM

Respectfully Submitted,

Herb Foster

Secretary to the Edgartown Board of Trustees