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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, October 10, 2019

Meeting called to order: 3:05 PM

Trustees attending David Faber, Herb Foster, Olga Church, Julie Lively, & Justine DeOliveira

Noted Absence: Chris Scott

Guest: Lisa Sherman, Edgartown Library Director

Motion: Move to accept the minutes of September 12 as presented

Motion: Julie Lively, **Second:** Olga Church

Action: Approved unanimously

Friends Report: No one from the Friends was in attendance; Lisa reported on the Friends' last meeting.

- MVLA all-island Friends meeting scheduled for Thurs. Nov. 21 @ 6pm
- Donaroma's will donate 75 poinsettias for the Open House this year
- Friends received grant fund reimbursement for Sounds Like Summer series
- 2019 Annual Appeal letter is completed and ready to be sent out

Director's Report: Lisa Sherman

- Review: FY20 Budget Report & Library Statistics
 - Office/computer supplies may be over this year due to printer expenses
 - FY21 budget review will be in January 2020
- MVLA all-island Trustees – Scheduled Wed., Nov. 20 @ 6pm, topics:
 - Policies: Consistent Meeting Room Policies (island-wide) and Social Media/Photography Policies
 - Fine Free libraries. Sierra will introduce auto-renewal this fall, and Island library directors have discussed a pilot to go fine free on the Vineyard.
- YA Librarian Position – update
 - Lisa met with the Personnel Board, will develop a draft job description for their approval, and will then meet with FinCom in January. New YA position would combine two 18-hour existing part time positions.

Motion: Pilot the following programs:

- 1) Elimination of overdue fines (Jan 2020 is the estimated rollout)
- 2) Transition to a one-time (versus annual) \$10 new card fee for non-residents

Motion: Julie Lively, **Second:** Olga Church

Action: Approved unanimously

Library Policies:

- With the upcoming MVLA discussions re policies, all EPL policies will be reviewed in the coming months.
 - Binder copies of policies will be made for Olga and Herb

2021 Action Plan:

- Review draft, and present amendments/edits prior to next month's meeting. The plan is due to the MBLC by Dec. 1, 2019.

Building Updates and Issues:

- Restroom signage: all single-use room signage will be changed to all-gender (in keeping with family restroom in the children's room.)
- Restrooms and custodial issues update: the next custodial contract will contain an amendment that will cover returning to the library to clean the bathrooms if necessary during library open hours.

Fundraising/Gifts Received:

Motion: To accept \$1,600 from the Friends; \$600 is earmarked for Children's room programming

Motion: Olga Church, **Second:** Justine DeOliveira

Action: Approved unanimously

New Business:

- ELF is planning to meet next week to designate how their final funds will be distributed. Lisa submitted a request that it be used toward exterior landscaping.
- Margot Datz may have an angel donor who would fund the addition of a mermaid and a merman to the gables in the Children's Room
- Herb presented starting a monthly discussion at the library – "Schmooze with a guest". Herb will work with Lisa and Virginia on developing the idea.
- Lisa reported on the adventure of the Tryon pastel that will finally come home to the library after being at Williamstown Art since 2008.
- Nis Kildegaard announced that he will be retiring at the end of January 2020, after more than eleven years at the library.
- Chris contacted the Selectmen's office about removal of the telephone pole in the front sidewalk of the library.
- Someone backed into the outdoor book return. Lisa will check on just replacing the face, which was severely dented. The highway dept may add concrete pylons once the return is repaired.

Meeting Adjourned: 4:43 PM

Next meeting:

Date: Thursday, November 14, 2019

Time: 3:00 PM

Place: Library

Respectfully submitted,
Herbert L. Foster
Secretary to the Library Board of Trustees