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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, February 11, 2021

Meeting attendance by remote participation only due to Covid-19.

Meeting called to order: 3:09 PM

Trustees in attendance: David Faber, Julie Lively, Denise Searle, Justine DeOliveira

Noted absences: Herb Foster, Olga Church

Guests: Lisa Sherman, Library Director; David Ignacio, Friends of the Edgartown Library

Review of Minutes:

MOTION: To accept the minutes of the January 14, 2020 meeting.

MOTION: Denise Searle, **SECOND:** Justine DeOliveira

ACTION: Unanimous

Friends Report: David Ignacio, President, Friends of the Edgartown Library

- Last regular meeting, brief recap: Thurs. Feb. 4 @ 9:00am
 - Annual appeal letters have brought in approx. \$12,500k to date
 - Herb & Anita Foster Staff Education Fund: approx. \$2,700 to date
 - Frederick Douglass reading will be headed by Liz Villard in partnership with the Friends this summer
 - The Friends have become an affiliate of Dolly Parton's Imagination Library. EPL Friends are trying to work with other island Friends to expand the program island-wide.
 - Dev. Cmte is discussing creating giving categories and merging the donor list with the membership list
 - Library staff are inserting the Friends brochure in all checkouts for one month to generate some interest and hopefully new members

Director's Report: Lisa Sherman, Library Director

- FY21 Budget Report reviewed. Lisa is watching the maintenance line item as filters are due to be changed around the end of the fiscal year. If there are not sufficient funds, filter maintenance can be deferred until after the new fiscal year.
- MVLA – next meeting of the directors is scheduled for Friday, 3/19 to discuss status planning and operations. OB Library just closed for one week due to a positive COVID case on staff.
- COVID policy with the town was recently amended to require any staff in quarantine to utilize PTO.

- The website redesign is at the wireframe stage, estimated timeline of the rollout will be in the next 6-8 weeks.

Building Operation Updates

- Plaque update: the piano plaque is finished, and Alan Gowell will be by to install it. Mary Jane's plaque is still in production.
- SDS maintenance will occur on Friday 2/26. This work is being done for free for both the school and library.
- Children's Garden paver IFB update: bid packet due date was extended to Weds. 2/24. The board would like to pursue reviving the Sensory Garden CPC fund project, and see how that project can be incorporated into a larger landscaping design that encompasses both the front and back yard space. Julie noted that the Island Disability Coalition has a grant opportunity that can be taken advantage of that could align with the design work in the children's garden area, and the application deadline is Friday, Feb. 19th.

Fundraising/Gifts Received

MOTION: To accept \$1,000 from the Friends

MOTION: Julie Lively, **SECOND:** Denise Searle

ACTION: Unanimous

New Business

- Lisa initiated a brief discussion about whether or not to add language to the Conduct Policy that includes virtual programming. The board is comfortable leaving the policy as it is now, as the current language refers to all library programs (both virtual and in-person), and asked Lisa to provide an amendment should the policy not cover this aspect of programming adequately in the future.
- David Faber asked the board if there are existing Trustee Bylaws, and has offered to compose a draft for the board to review.

Next meeting date: Thursday, March 11, 2021 @ 3pm

Meeting adjourned: 4:26 PM