



26 West Tisbury Rd • Edgartown, MA 02539 • edgartownlibrary.org

Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, April 8, 2021

Meeting attendance by remote participation only due to Covid-19.

Meeting called to order: 3:09 PM

Trustees in attendance: David Faber, Julie Lively, Denise Searle, Justine DeOliveira, Olga Church, Nis Kildegaard

Guests: Lisa Sherman, Library Director; David Ignacio, Friends of the Edgartown Library

Review of Minutes:

MOTION: To accept the minutes of the March 11, 2021 meeting.

MOTION: Julie Lively, **SECOND:** Denise Searle

ACTION: Unanimous

Friends Report: David Ignacio, President, Friends of the Edgartown Library

- Last regular meeting, brief recap: Thurs. April 1 @ 9:00am
 - The Herb and Anita Foster Staff Education Fund has a current balance of approx. \$5k.
 - Dolly Parton's Imagination Library now has 15 Edgartown children signed up.
 - Friends will be joining the next Board of Trade meeting on 4/13 to see what the status of Pink & Green weekend will be, and/or if it's expected to change due to the latest positive case increases.
 - The Friends are discussing ideas for staff in recognition of their hard work over the past year. Justine suggested looking into Lift certificates through the bank.

Director's Report: Lisa Sherman, Library Director

- FY21 Budget Report reviewed. Lisa reported that the Town Accountant informed all department heads this week that Cares Act Funding could be coming through in the next few weeks, and COVID-related expenses will be transferred over, which means that the maintenance line item should see replenishment. When this happens, we can move forward with items that were either to be deferred until after July 1 or eliminated this fiscal year.
- Phased Reopening Plan, update: Lisa spoke with Health Agent Matt Poole, who recommended freezing the library's plans next week to open for appointment-based visits until the case count goes down, and also until after it's determined

what is driving the case count increase (i.e. a variant) Lisa is staying in close contact with the BOH and will keep the Trustees informed of any updates as we progress through the coming weeks.

- Two open library positions, update: Lisa received four application packets, one of whom withdrew on Wednesday after accepting another position. Interviews will take place the week of April 12th.

Building Operation Updates

- Roof maintenance/repair was done by Capeway on 3/24/21. A leak was discovered in the corner conference room by staff, and when on-site, Capeway discovered several vulnerable areas on the roof that were re-sealed. They also notified Lisa that the caulking/waterproofing around the east-facing clerestory windows was failing.
- Lisa contacted Rick Pomroy (library project OPM) to get contact information for the waterproofing subcontractor, Commercial Masonry Corp. Rick indicated that caulk/waterproofing should not be failing at the five-year mark. Commercial Masonry will pull the job files and see whether or not they did this particular work, or if it was performed by another sub. They will get back to Lisa in about a week.
- Another leak was discovered in the basement IT room during a rainstorm on Friday, March 19th. Water was coming into the building via the right-hand data conduit pipe, the opening of which is exposed and uncovered on the cut-off electrical pole in front of the library. Lisa has been in contact with Town Administrator James Hagerty about whether to call the Hwy Dept or Comcast/Eversource.
- Lisa informed the Trustees that the library has two auto-fill water stations at the Hwy Dept, and has been in touch with Signe Benjamin (Conservation Committee) regarding securing a plumber to install them. Jim Kelleher will be on-site next week to look at the two proposed installation locations.

Library Landscaping Committee: Report

- Julie provided a recap of the grant received through IDC, as well as a brief description of the initial meetings scheduled with Kat King at the end of April to do a site visit and project overview.
- Julie recommended that the committee meet prior to the meetings with Kat King. Lisa will send out an email with times and dates for the week of April 12th.

Fundraising/Gifts Received

MOTION: To accept \$1,000 from the Friends

MOTION: Justine DeOliveira, **SECOND:** David Faber

ACTION: Unanimous

- Lisa shared that a letter was received from the estate of David C Thompson gifting the library \$41,144.32. When the funds are received, Lisa will present it to the board to vote to accept the gift.

New Business

- Olga brought up for discussion the idea of naming the Board Room for late library trustee Herb Foster. All board members agree that this is a meaningful way to recognize Herb and all he has done for the library.
- **MOTION:** Explore the process/procedure for naming the Board Room in honor of late trustee Herb Foster (with an accompanying plaque.)
- **MOTION:** Nis Kildegaard, **SECOND:** Julie Lively
- **ACTION:** Unanimous

Next meeting date: Thursday, May 13, 2021 @ 3pm

Meeting adjourned: 4:09 PM