



26 West Tisbury Rd • Edgartown, MA 02539 • edgartownlibrary.org

Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, June 10, 2021

Meeting attendance by remote participation only due to Covid-19.

Meeting called to order: 3:02 PM

Trustees in attendance: David Faber, Julie Lively, Denise Searle, Justine DeOliveira, Nis Kildegaard, Olga Church

Guests: Lisa Sherman, Library Director; David Ignacio, Friends of the Edgartown Library, Margie Vose, Rockland Trust; Brian Callow, Rockland Trust; Barbara Howard, Rockland Trust

Rockland Trust, Fund overview: Margie Vose, Brian Callow, Barbara Howard

Brian Callow provided a current fund overview and invited questions. The board indicated that funds will likely be requested in the next 4-6 months (approx. \$180k) to use for landscaping.

Brian indicated that he would immunize the funds now so that they are available when the board needs them.

Review of Minutes:

MOTION: To accept the minutes of the May 13, 2021 meeting.

MOTION: David Faber, **SECOND:** Denise Searle

ACTION: Unanimous

VOTE: FY22 Trustee Officers

MOTION: To elect as co-chairs Denise Searle and Justine DeOliveira, and Nis Kildegaard as Secretary.

MOTION: David Faber, **SECOND:** Julie Lively

ACTION: Unanimous (members abstained from voting their respective positions)

Friends Report: David Ignacio, President, Friends of the Edgartown Library

- The annual and regular monthly meetings are scheduled for Thurs. June 17th at 9am. The annual meeting is scheduled first with the monthly meeting to follow.
- David reported that the Friends are working with Virginia on scheduling a fundraiser and book reading with Tom Dresser on his newly published booklet *Schlepping Around Martha's Vineyard*. Tentative date is Wednesday, July 28 with a rain date of Friday, July 30.

Director's Report: Lisa Sherman, Library Director

- FY21 Budget Report reviewed. Lisa reviewed line item balances as well as anticipated purchases in maintenance and books/materials as the end of the fiscal year approaches.
- Phased building reopening plan update: Lisa reviewed the current building opening status – open for browsing in the main library from 10am-2pm and open by appointment in the children’s room during the same timeframe. Lisa said that the expectation is to expand in-house express service hours in the main library (and appointments in the children’s room) to 10am-5pm every open day starting Monday, June 21st. The response from patrons has been overwhelmingly positive. The town buildings mask mandate was discussed, and Julie recommended that be added to the signage outdoors to clarify information for all visitors; Lisa agreed that would be helpful to include.

VOTE: Policy Statement Regarding Pandemics and Public Health, Natural Disasters and Other Emergencies

MOTION: To adopt the policy as written.

MOTION: Nis Kildegaard, **SECOND:** Justine DeOliveira

ACTION: Unanimous

Library Director Annual Evaluation: Evaluation was conducted with participation of all board members using the town’s evaluation form. Lisa presented goals for the coming year as well as all trainings and workshops attended in the past year. In addition to the written goals, Lisa (with Elyce’s assistance) will re-approach the Edgartown school and Boys & Girls Club this fall regarding future partnership opportunities.

VOTE: To accept the library director’s annual evaluation as written

MOTION: Denise Searle, **SECOND:** Justine DeOliveira

ACTION: Unanimous

Building Operation & Maintenance Updates:

- All current building issues in progress, and their status:
 - Roof Clerestory: Lisa is attempting to contact a vendor to conduct an assessment of the caulk failure.
 - Basement IT/Utility Pole: Allan DeBettencourt has this on his to-do list
 - HVAC condenser: Work has been completed by Brennan.
 - Children’s room pendants: Electrician needs to be contacted.
 - Interior vestibule door bar lock: Ken Petkus has had the incorrect part delivered twice. Waiting for the third.
 - Water bottle filling station: Donated unit parts are not compatible with existing water fountain. Jim Kelleher is working on resolving this.
- Herb Foster plaque
 - It was decided by the board to produce a plaque simply stating Herb’s name with years served, with a separate write up about his contributions to the library that will live in the Board Room.

Library Landscaping Committee Report:

- Lisa reported that the next steps are to create a document for procurement that will be utilized to secure a landscape designer to the project.

Fundraising/Gifts Received:

- **MOTION:** To accept \$1,000 from the Friends
MOTION: David Faber, **SECOND:** Denise Searle
ACTION: Unanimous

New Business:

- None

Next meeting date: Thursday, July 8 @ 3pm

Meeting adjourned: 4:48 PM