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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, September 12, 2019

Meeting Called to Order: 3:00 PM

Attending: Olga Church, Justine Shemeth DeOliveira, David Faber, Herb Foster, Julie Lively, & Chris Scott

Guests: Lisa Sherman, Library Director; Ellie Bates, Friends President

Motion: Move to accept the minutes of July 11 as presented

Motion: David Faber, **Second:** Herb Foster

Action: Approved unanimously

Friends Report: Ellie Bates

- Reported from July and August regular meetings
 - MVLA all-Island friends meeting is scheduled for Thursday, November 21
 - Lucky Hanks dine to donate event to be held on Friday, September 20
 - After extensive research, it was discovered that the Friends annual appeal mail volume does not justify the cost of acquiring Non-Profit Postage status.
 - The Friends are once again applying to the MA Cultural Council for a grant in the coming year, and have also submitted final documents to receive reimbursement for last summer's grant for Sounds Like Summer music on the lawn.

Director's Report: Lisa Sherman

- Review: FY20 Budget Report & Library Statistics
 - HR notified Lisa that updated CORI requirements will impact the library's budget – estimated \$300 to process all existing employees; volunteers will be additional
 - Toner costs account for the bulk of expense in Computer Supplies; should even out in the next few months.
- FY19 ARIS Report – overview
 - Highlighted: The library saw a 680% increase in attendance at young adult programs, and a 700% increase in the number of YA programs offered.
- MVLA all-island Trustees meeting scheduled for Wed. Nov 20, time TBD
 - Topic suggestions: Homelessness? Public Health/Services?
- A meeting with James Hagerty is scheduled for Friday 9/27 to discuss development of a YA Position by combining two existing 18-hr positions

- Our Welcome Parents letter regarding children at the library will be posted on both the school's website and our website.

Strategic Plan and Action Plan:

Motion: To approve and accept the FY2020-FY2024 Strategic Plan

Motion: Julie Lively, **Second:** David Faber

Action: Approved unanimously

- Draft Action Plan for FY2021 (due Dec. 1) was presented, and will be added to next month's agenda for review

Building Updates and Issues:

- HVAC – Brennan serviced regular maintenance in Aug. 2019
- Discussion regarding custodial issues in restrooms led to suggesting Lisa discuss this topic and explore solutions with TA, Police Chief, MVLA, as well as those who regularly deal with public facilities issues such as Angela Grant at the VTA.

Fundraising/Gifts Received:

Motion: To accept the following gifts: \$1,000 August gift from Friends; \$1,000 September gift from Friends; \$50 from Stephen and Barbara Goldner; \$100 from Kimberly Kimball

Motion: Justine DeOliveira, **Second:** Chris Scott

Action: Approved unanimously

New Business:

The Library Board of Trustees expressed strong feelings that the lavatory issues this summer must be shared with the Town authorities. It is not the role of any of our staff to deal with or resolve such problems. Trained health professionals should be on call to deal with such problems at the town's expense.

If necessary, when any such problem is found, an Out of Order notice should be attached to the door until certified health professionals arrive to ameliorate the problem. Our staff should not attempt to do any clean up. If such a problem happens in the main library, the area should be cordoned off.

Next meeting:

Date: Thursday, October 10, 2019

Time: 3:00 PM

Place: Library

Meeting Adjourned: 4:15 PM

Respectfully submitted,
Herbert L. Foster
Secretary to the Library Board of Trustees.