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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, June 16, 2022

Held online

David Faber called the meeting to order at 3:09 PM

Trustees in attendance: Olga Church, David Faber, Nis Kildegaard, Julie Lively, Denise Searle

Absences: Maggie Morrison

Guests: Lisa Sherman, Library Director; David Ignacio of the Friends

Review of Minutes:

MOTION: To accept the minutes of the May 12, 2022 meeting.

MOTION: Olga Church, **SECOND:** Julie Lively

ACTION: Unanimous

Friends Report: David Ignacio said the Friends organization has set a date of Thursday, June 23, at 10 a.m. in the Program Room for its annual meeting.

Director's Annual Evaluation:

MOTION: To accept and submit the evaluation as written.

MOVED: Julie Lively, **SECONDED:** David Faber

ACTION: Unanimous

Director's Report: Lisa Sherman, Library Director

- Lisa reported that foot traffic into the library continues to increase, but is still at a level about half what it was pre-pandemic. "Things are picking up. We're in the ramp-up to summer, and it's fun," she said.
- Lisa said the library is into what she calls the "landing the plane" stage of budgeting for the fiscal year now ending – collecting all the outstanding obligations the library has and trying to come as close as possible to expending the last balance of the library's operating funds without going over budget. As of June 14, she said, the library had \$23,530 in operating funds remaining and outstanding obligations of \$15,107. Lisa said that the Brennan company has made several trips to look at the non-working upstairs HVAC system but has not yet billed for that work. If a balance remains after paying for the HVAC repair, she said, she'll absorb that by purchasing digital materials as the year closes.

- Lisa reported that the town administrator and personnel board have pushed back against the Trustees' vote to compensate the library's department assistant for pay he should properly have received after his position was formally reclassified in May of 2021. (see minutes of May 12, 2022) The Trustees told Lisa that they stand by their May vote, and Lisa said she will consider her options at this point.
- Lisa shared a final draft of a new collection development policy and a form for citizen requests for reconsideration of library materials.
MOTION: To approve the new policy and form as written.
MOVED: Nis Kildegaard, **SECONDED:** Olga Church
ACTION: Approved unanimously.
- Lisa said that the dedication of the board room as the Herbert L. Foster Room, in a brief ceremony on Saturday, June 21, was a festive and well-attended event.
- On the personnel front, Lisa reported that the library advertised seeking a year-round, 18-hour replacement Kerith McFadden, who is leaving the library next month for a job in New York City – but that no viable candidates responded. She said that Claudia Taylor will work into the fall season, and the library will advertise again.
- Building updates: Lisa said the Brennan contractors have ordered a part for the failed HVAC system, which is not cooling the library's second floor. She is looking for a painter to paint trim around the new water station, and to repaint inside the women's bathroom where damage was caused by the installation of that station. The town electrician plans to replace failed bulbs in ceiling fixtures in the Children's Room. The interior door lock problem has not yet been fixed, and the library is still waiting for the town to patch the hole where a utility pole was removed from the front sidewalk nearly a year ago.
- Lisa said that in late May, responding to an escalating set of behavior problems involving two middle-school-age girls from the Edgartown School, the library took the step of having Edgartown Police issue a no-trespass order which bans them from the building until this fall.

Library Landscaping Committee Report:

- Lisa reported Holmes & McGrath is completing its survey of the library property after conducting a second site visit on June 8. The landscape designer's work can begin in earnest once this survey is done.
- Nis Kildegaard presented a quotation from Theatrix Lighting & Production Contracting for a professional lighting system to illuminate both outdoor (front lawn) and program room events.
MOTION: to expend \$6,742.60 from the HB Fund to purchase the system as proposed by Theatrix.
MOVED: Denise Searle, **SECONDED:** Olga Church
ACTION: Approved unanimously.

Fundraising/Gifts Received:

- **MOTION:** To accept \$1,000 from the Friends
MOTION: Nis Kildegaard, **SECONDED:** Olga Church
ACTION: Unanimous

The meeting was adjourned at 4:11 p.m.

Next meeting date: Thursday, July 14, 2022 – in person at the library

*Respectfully submitted,
Nis Kildegaard, secretary*