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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, May 12, 2022

In the Herbert L. Foster Room of the library

Denise Searle called the meeting to order and welcomed the newest member of the trustees, Maggie Morrison, at 3:08 PM

Trustees in attendance: Olga Church, Maggie Morrison, David Faber, Nis Kildegaard, Denise Searle

Absences: Julie Lively

Guests: Lisa Sherman, Library Director; Joan Dunayer of the Friends

Review of Minutes:

MOTION: To accept the minutes of the April 14, 2022 meeting.

MOTION: Olga Church, **SECOND:** Denise Searle

ACTION: Unanimous

Officers for the year ahead:

MOTION: Denise Searle proposed a slate of herself and David Faber as co-chairs, with Nis continuing as secretary.

SECOND: Nis Kildegaard

ACTION: Unanimous

Friends Report: The minutes of the recent Friends meeting were reviewed by the Trustees. The Friends held their Mother's Day weekend open house on May 7; Lisa said, "It was lovely. Thirty-five plants were donated by Donaroma's, and they sold 30 of them." Despite gray, drizzly weather, there was a steady flow of traffic into the building, she said. The Friends raised about \$400 from the event.

The group has set a date of Thursday, June 23, at 10 a.m. in the Program Room for the Friends' annual meeting.

Director's Report: Lisa Sherman, Library Director

- Lisa said that for the first time since the beginning of the pandemic, the library has had staffers test positive for COVID. They've been taking extra precautions in the last couple of weeks, she said.

- Lisa said the May events of the library's new programs coordinator, Emily Becker, have been very well received.
- Lisa shared a report on foot traffic into the library, which in April was up about 14 percent over the month before, and continues to grow as live programs expand.
- Lisa explained to the Trustees that one of the library's employees – her department assistant, Eric Alexander – had his position formally reclassified in May of 2021, but has not been paid at the rate designated for this position through the fiscal year which ends this June 30. She asked the Trustees whether they might approve one year's adjustment in back pay, in the amount of \$1,916.78, for Eric – a sum to be taken from the state granting fund (which has a balance of more than \$38,000).

Motion: to pay the sum of \$1,916.78 to Eric Alexander to compensate him for the one-year delay in his wage rate adjustment, funds to come from the state grant to the library.

Moved: Nis Kildegaard **Seconded:** Denise Searle

Vote: UNANIMOUS

- Lisa reviewed the status of the library budget as the fiscal year winds down, reporting that electric bills are up slightly over budget, but that everything overall is on track.
- Lisa shared early drafts of a revised collection development policy, and a proposed form for citizen requests for reconsideration of library materials. She said these will be formally presented to the Trustees for vote next month.
- Lisa said a date of Saturday, June 21 at 3 p.m. is still the date for a brief ceremony unveiling a plaque and dedicating the board room as the Herbert L. Foster Room. Nis agreed to work with Lisa to develop a short text for reading at that event.
- On the personnel front, Lisa reported that the library now has Betsy Young Buck on staff as a part-time library assistant, but that Kerith McFadden will be leaving the library next month for a job in New York City.
- Building updates: The water bottle filling station is working in the library entryway. Lisa is in conversation with plumber Scott Ellis about the seepage of water into the basement, and the interior door lock project is still not completed.

Library Landscaping Committee Report:

- Lisa reported Holmes & McGrath has visited the site and is working on its survey of the library property. The landscape designer's work can begin in earnest once this survey is completed. There was a brief discussion, but no vote, on plans to acquire a lighting system which can serve both for outdoor events and in the Program Room; after discussions with the town procurement officer, requests for proposals have been sent out and the library now awaits replies.

Fundraising/Gifts Received:

- **MOTION:** To accept \$1,200 from the Friends
MOTION: Denise Searle, **SECOND:** Olga Church
ACTION: Unanimous

New Business:

Lisa noted that her Department Director performance evaluation is due at town hall in June and will be on the Trustees' agenda next month. Nis agreed to speak with staff and pull together a first draft of a review to share with the Trustees in June.

The meeting was adjourned at 4:08 p.m.

Next meeting date: Thursday, June 9, 2022 – in person at the library

*Respectfully submitted,
Nis Kildegaard, secretary*