



26 West Tisbury Rd • Edgartown, MA 02539 • [edgartownlibrary.org](http://edgartownlibrary.org)

Library Board of Trustees  
Edgartown Public Library  
26 West Tisbury Road, Edgartown, MA  
**MINUTES**

Meeting of Thursday, Oct. 13, 2022

Held in the Foster Room

David Faber called the meeting to order at 4:00 p.m.

**Trustees in attendance:** Olga Church, David Faber, Nis Kildegaard, Julie Lively, Maggie Morrison

**Absences:** Denise Searle

**Guests:** Lisa Sherman, Library Director

**Review of Minutes:**

**MOTION:** To accept the minutes of the September 2022 meeting.

**MOTION:** Olga Church, **SECOND:** Julie Lively

**ACTION:** Unanimous

**Friends Report:** The Trustees received a summary of the Friends' October meeting. The group is actively planning for its Christmas in Edgartown open house on Dec. 10, and has prepared its annual appeal letter with plans to mail it out in November. Looking further ahead, the Friends are discussing plans for some sort of event around Herb Foster's birthday date in late January.

**Director's Report:** Lisa Sherman, Library Director

- Lisa reported that foot traffic into the library fell from August into September, as it always does – but by only about 27 percent this year, compared to a drop of 46 percent in the pre-pandemic year of 2018.
- Lisa reviewed the operating budget numbers, which are largely on track three months into the fiscal year – but she warned that the recent breakdown of the library elevator will impact the maintenance budget. Repairs are estimated to cost more than \$14,000, she said.
- Lisa reported on continued conversations with the Young family regarding arrangements for a memorial gift in honor of Nancy and Arthur Young. Julie suggested dedicating a corner of the grounds at the front of the building with plantings and a bench, as part of the landscaping project currently being planned. Lisa said she would pursue this idea with the family.
- Lisa shared her deep appreciation for the efforts of the crew from Action Cleaners, who work on a contract from the town and keep the library so immaculately clean. She said she would like to convey her gratitude, and that of the board, by giving each of the six women on the cleaning crew a \$100 Stop &

Shop certificate, using money given to the library by the state, from the account known as the Incentive Grant fund.

**MOTION:** to purchase six \$100 gift certificates, as Lisa suggested.

**MOVED:** Nis Kildegaard; **SECONDED:** Julie Lively

**ACTION:** Unanimous

- Personnel updates: Lisa said that the library is currently advertising for a department assistant after the departure of Eric Alexander earlier this month. One possibility she is exploring is to divide what had been a 38-hour weekly job into a 20-hour department assistant position and an 18-hour circulation desk job. This would save Edgartown money, she explained, since the circ desk position is at a lower pay grade.
- Building updates: Lisa said that outstanding building maintenance issues include the interior door lock (part has been ordered); the leak in the basement utility room; failing light bulbs in overhanging lamps in the Children's Room; loose window cabling on the second floor; a loose banister at the top of the stairs, and paint deterioration on the south-facing exterior of the building. The status of the smaller electrical box on the front lawn remains undetermined.
- Landscaping project: Lisa and the members of the landscaping subcommittee met with the designer, Dharshini Joseph, on Sept. 29, and went over a number of design ideas. Out of that meeting, Dharshini prepared revised plans which Lisa, Julie and Nis reviewed and annotated before today's board meeting. These notes will be sent to the designer and the conversation will continue.
- Lisa presented a proposed schedule for the library in the holiday season ahead. In her proposal the library will be closed on Thursday and Friday, Nov. 24 and 25, for Thanksgiving – opening for regular hours on Saturday, Nov. 26. The library will close at 1 p.m. on Saturday, Dec. 24 and will also be closed on the following two Mondays, Dec. 26 and Jan. 2.

**MOTION:** to approve the holiday schedule as proposed:

**MOVED:** Olga Church, **SECONDED:** Nis Kildegaard

**ACTION:** Unanimous

#### **Fundraising/Gifts Received:**

- **MOTION:** To accept the monthly gift of \$1,500 from the Friends.  
**MOTION:** Julie Lively, **SECONDED:** Nis Kildegaard  
**ACTION:** Unanimous

The meeting was adjourned at 5:04 p.m.

**Next meeting date:** Thursday, Nov. 10, 2022 – in person at the library, beginning at 4 p.m.

*Respectfully submitted,  
Nis Kildegaard, secretary*