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Library Board of Trustees  
Edgartown Public Library  
26 West Tisbury Road, Edgartown, MA  
**MINUTES**

Meeting of Thursday, August 12, 2021

Meeting attendance by remote participation only due to Covid-19.

**Meeting called to order:** 3:03 PM

**Trustees in attendance:** David Faber, Denise Searle, Nis Kildegaard, Olga Church

**Guests:** Lisa Sherman, Library Director

**Noted Absences:** Justine DeOliveira, Julie Lively

**Review of Minutes:**

**MOTION:** To accept the minutes of the July 8, 2021 meeting.

**MOTION:** David Faber, **SECOND:** Olga Church

**ACTION:** Unanimous

**Friends Report:** In David Ignacio's absence, Lisa Sherman gave a brief summary of news from the Friends organization.

- The Friends have temporarily tabled their discussion about undertaking a self-study/assessment/audit process.
- The Tom Dresser book talk project brought in \$160 to the Herb and Anita Foster Education Fund.
- The Friends responded positively to the idea of supporting a free concert in the program room this fall – possibly in November – by the Martha's Vineyard Chamber Music Society. This would be the first collaborative project of the library with the MVCMS.

**Signature Authorization Form:** One member of the Trustees is traditionally designated to sign payrolls and warrants submitted to the town. Herb Foster did this for several years.

**MOTION:** To designate Nis Kildegaard as main signatory, David Faber as backup.

**MOTION:** Olga Church, **SECOND:** Denise Searle

**ACTION:** Unanimous (Trustees will need to visit the library to sign the town form.)

**Director's Report:** Lisa Sherman, Library Director

- Lisa presented her final, summary review of the FY 2021 budget. The library ended up returning some \$62,000 to the town from the salaries and wages line, mostly due to staffing freezes and the lack of need to hire extra staff in summer

during the pandemic. Lisa noted that children's librarian Elyce Bonnell made and distributed 2,323 crafts bags for children during the past year. She also presented a printout of information on the first budget month of the new fiscal year.

- Phased building reopening plan update: Lisa reviewed the current building opening status, which continues to be from 10 a.m. to 5 p.m. Monday through Saturday. In September the library will extend its hours Tuesdays and Wednesdays to 6 p.m. Looking ahead, she said, it's not clear whether reverting to the library's pre-pandemic closing hour of 8 p.m. on Tuesdays and Wednesdays makes good sense. She presented data from the people-counting system that showed traffic into the library, pre-pandemic, trailing off sharply in that last hour of the longest days.

Lisa said other libraries on the Island are also thinking about reducing their evening hours as they move toward full opening. After some discussion, Lisa and the Trustees agreed that careful observation of traffic patterns into the library in September might help in shaping a decision on library hours going forward. The MBLC does have a requirement that libraries offer some hours after 5 p.m., but what the Edgartown Library now plans beginning in September will already meet that standard.

**VOTE:** Revision of policy on safety of children in the library. This reverts the policy back to what it was pre-Covid, allowing children ages 8 and older to be in the building unaccompanied.

**MOTION:** To adopt the policy as revised.

**MOTION:** Nis Kildegaard, **SECOND:** Olga Church

**ACTION:** Unanimous

**VOTE:** Revision of wi-fi hot spot lending policy & user agreement: This includes new language required by the MBLC, which has provided EPL with 10 new hot spot kits.

**MOTION:** To adopt the policy as revised.

**MOTION:** Denise Searle, **SECOND:** David Faber

**ACTION:** Unanimous

#### **Building Operation & Maintenance Updates:**

- Current building issues in progress, and their status:
  - Roof Clerestory: Lisa is awaiting a report after a site visit was made to view the roof.
  - Basement IT/Utility Pole: No progress to report.
  - Interior vestibule door bar lock: No progress to report.
  - Water bottle filling station and battery for restroom sink: Parts have been back-ordered and are expected in two months.
- Herb Foster plaque: Alan Gowell has asked if this project can be pushed back until the fall, as he is so busy now with other work.

**Library Landscaping Committee Report:**

- Lisa reported that no landscaping firms have yet responded to the library's requests for proposals on the landscaping project.

**Fundraising/Gifts Received:**

- **MOTION:** To accept \$1,000 from the Friends  
**MOTION:** Olga Church, **SECOND:** Nis Kildegaard  
**ACTION:** Unanimous
- **MOTION:** To direct all future donations received for titles inscribed on the Margot Datz bookshelf murals to the Library Gift account (#3305).  
**MOTION:** David Faber, **SECOND:** Denise Searle  
**ACTION:** Unanimous

**New Business:**

- None

**Next meeting date:** Thursday, September 9 @ 3pm

**Meeting adjourned:** 3:53 PM

*Respectfully submitted,  
Nis Kildegaard, secretary*