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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, October 14, 2021

Meeting attendance by remote participation only due to Covid-19.

Meeting called to order by Denise Searle: 3:01 PM

Trustees in attendance: David Faber, Nis Kildegaard, Olga Church, Denise Searle

Guests: Lisa Sherman, Library Director; David Ignacio, president of the Friends

Absences: Julie Lively, Justine DeOliviera

Review of Minutes:

MOTION: To accept the minutes of the Sept. 9, 2021 meeting.

MOTION: Olga Church, **SECOND:** David Faber

ACTION: Unanimous

Friends Report: David Ignacio shared the minutes from the organization's meeting of Sept. 2. His report was accepted with thanks from the trustees. The Friends' annual appeal letter is now at the printers, and a group will be gathering in the weeks ahead to stuff and address envelopes.

Director's Report: Lisa Sherman, Library Director

- Lisa reviewed the status of the budget three months into this fiscal year. She explained that with 25 percent of the fiscal year now past, most budget line items now have a remaining balance of about 75 percent, which means the operation is on pace. The library just spent a large amount on digital content to address long hold lists – sometimes more than 300 patrons are awaiting access to a hot title.
- Lisa said in-person traffic into the library continues to be light this fall – September traffic was at a level of 3600 people, about half the count recorded two years ago, pre-pandemic. This is in part because the library isn't holding public programs yet. She added: "It's across the board, at all the Island libraries."

Building Operation & Maintenance Updates:

Current building issues in progress, and their status:

- **Roof Clerestory:** Lisa reported that the roof consultants had proposed a cost of almost \$35,000 to diagnose the issues with leaks in the building – and that her sense is that this is too costly an approach. At former trustee

Chris Scott's suggestion, she has reached out to Mike Lynch, who plans a site visit later this month.

- Basement IT/Utility Pole: No progress to report.
- Interior vestibule door bar lock: No progress to report.
- Water bottle filling station and battery for restroom sink: Parts are still being awaited.
- Lisa said that plumber Scott Ellis will visit the library, hopefully soon, to re-seal some conduits in an effort to address the water puddling downstairs in the HVAC room.

Library Landscaping Committee Report:

- Lisa had progress to report on this front, enough to schedule a meeting of the committee (composed of Denise Searle, Justine DeOliviera, Julie Lively, Lisa Sherman and Elyce Bonnell). She's received a couple of proposals – and Tim Boland of Polly Hill Arboretum (who helped with landscaping the new West Tisbury Library) has agreed to help us. He said that Lil Provence is a landscape designer who is interested in working with the library on this project. Lisa has also walked the property with Dharshini Joseph, who is ready to be involved. "I think there's enough now for the committee to regroup and decide what steps we want to take next," she said.

Fundraising/Gifts Received:

- **MOTION:** To accept \$1,000 from the Friends
MOTION: Olga Church, **SECOND:** Denise Searle
ACTION: Unanimous

New Business:

- Lisa informed the trustees that the library staff plans to observe Halloween on Friday, Oct. 29, by transforming the library into a speakeasy. "It should be fun," she promised. "We've got some good stuff planned."

Next meeting date: Thursday, Nov. 18 @ 3pm (this date chosen because Nov. 11 is Veterans Day)

Meeting adjourned: 3:31 PM

*Respectfully submitted,
Nis Kildegaard, secretary*