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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, September 9, 2021

Meeting attendance by remote participation only due to Covid-19.

Meeting called to order: 3:04 PM

Trustees in attendance: David Faber, Nis Kildegaard, Olga Church, Julie Lively, Justine DeOliviera

Guests: Lisa Sherman, Library Director; David Ignacio, president of the Friends

Absences: Denise Searle

Review of Minutes:

MOTION: To accept the minutes of the August 12, 2021 meeting.

MOTION: David Faber, **SECOND:** Olga Church

ACTION: Unanimous

Friends Report: David Ignacio shared the minutes from the organization's meeting of Sept. 2.

- He reported that a process is in place for the Friends' annual appeal letter, which the group plans to have in the mail in early November. Lisa will look into the possibility of contributing some sort of testimonial letter like the one that was used last year.
- David reported that a total of about 735 people attended the library's music series on the lawn this summer, a program supported by the Friends, and that cash donations of about \$487 were received over the course of the eight Tuesday evening concerts.

Director's Report: Lisa Sherman, Library Director

- Lisa presented a review of the status of the budget two months into this fiscal year. She said that at Nis's suggestion, she will work on a backgrounder document explaining the library's several fund accounts and how they can be used.
- She said the first after-school traffic into the library has been light this year and that, looking ahead, she and Elyce Bonnell have had detailed conversations about planning for contingencies in the Children's Room; starting slowly with no public programming for children in September, she said, was a conscious decision. She said that Elyce has developed a strong relationship with the Boys' & Girls' Club staff and that she looks forward to a growing partnership between the club and the library.

- Looking back at August, Lisa reported that foot traffic at the library was down slightly from July this year, which goes against the usual pattern. The counter recorded traffic at about 5,100 in August compared to approx. 5,400 in July. In peak pre-COVID years, she said, August traffic into the library tends to be in the range of 10,000 to 12,000 people.

Building Operation & Maintenance Updates:

- Current building issues in progress, and their status:
 - Roof Clerestory: Lisa and Nis held a zoom meeting on Sept. 7 with principals of Simpson Gumpertz & Heger, the consulting firm which will be investigating sources of water into the library buildings, and recommending ways to remediate the problem. The firm is working now on refining their proposed scope of work on the basis of that meeting.
 - Basement IT/Utility Pole: No progress to report.
 - Interior vestibule door bar lock: No progress to report.
 - Water bottle filling station and battery for restroom sink: Parts are still being awaited.
 - Lisa said that water puddling downstairs in the HVAC room has been discussed with the town plumber, Scott Ellis, who says that the leak is probably from delivery pipes underground, which means arrangements for excavation will need to be made.

Library Landscaping Committee Report:

- Lisa said that early this month, with the rush of summer behind us, she reached out again to landscape design firms and this time received three expressions of interest. She will follow up with those three and report back to the Trustees.

Fundraising/Gifts Received:

- **MOTION:** To accept \$1,000 from the Friends
MOTION: Olga Church, **SECOND:** Nis Kildegaard
ACTION: Unanimous

New Business:

- There was a brief discussion of when the Trustees might want to start meeting in person again rather than by teleconference. It was agreed to hold the October meeting via Zoom.

Next meeting date: Thursday, October 14 @ 3pm

Meeting adjourned: 3:29 PM

*Respectfully submitted,
Nis Kildegaard, secretary*