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Library Board of Trustees  
Edgartown Public Library  
26 West Tisbury Road, Edgartown, MA  
**MINUTES**

Meeting of Thursday, Dec. 12, 2024

In the Foster Room

Denise Searle called the meeting to order at 3:38 p.m.

**Trustees in attendance:** David Faber, Nis Kildegaard, Julie Lively, Maggie Morrison, Denise Searle.

**Absences:** Olga Church

**Guests:** Lisa Sherman, Library Director.

**Review of Minutes:**

**MOTION:** To accept the November minutes as presented.

**MOVED,** David Faber. **Seconded,** Maggie Morrison. **ACTION:** Unanimous.

**Director's Report:** Lisa Sherman

- Lisa reported briefly on the current work of the Friends group, who are planning their annual Open House at the library on Saturday, Dec. 14, and the annual Herb Foster celebration on Feb. 1, 2025. The library gets lots of Open House traffic, Lisa said, because the annual craft fair will be running simultaneously at the Edgartown School. Again this year, Donaroma's is donating poinsettias for sale by the Friends.
- Lisa said the library had paused its efforts with regard to the HVAC system's problems, while the town sorts out issues related to the fact that payments to Nelson Electric are approaching the threshold at which bids are called for. Efforts to sort out the system's problems will resume, she said, in the weeks ahead.
- Lisa said she's discovered that the traffic counter at the back entrance (by the small parking lot) might not be counting people who enter and immediately turn to the side door that leads to the program room area. The solution, she said, might be to move the sensor closer to the outside door of the entryway.
- Lisa shared copies of the proposed library budget for fiscal year 2026. As proposed, the total operating budget represents an increase of 2.79% over the current fiscal year. Lisa said that because of the personnel changes the library has seen in the current fiscal year, the library's actual expenditures for Salaries and Wages next year was lower than a typical fiscal year increase. She has responded to this by adding to a salary budget line for seasonal and part-time staff.

- “The bigger picture,” Lisa said, “is that we’ve talked about the need for a Young Adult position to assist Elyce in the children’s room, which we don’t have.” A discussion ensued, with the trustees strongly supporting Lisa’s view that the need for this position on the library staff is urgent. She has discussed this need with the town personnel board, and will continue to explore the process of putting this need before the town. Lisa already has a draft job description in hand – drafted for Tisbury by the firm which conducted that town’s job classification study and will be doing Edgartown’s study next year. The trustees agreed unanimously with Lisa that the library needs to press forward with efforts to create and fill this position.
- Lisa mentioned two issues which may add to the library’s costs in weeks ahead. The library’s Savin copier in the staff room may need replacing, and radon levels that may need remediation have been found in the library basement.

**Fundraising/Gifts Received:**

**MOTION:** To accept the November gift of \$2,000 for programs from the Friends of the Edgartown Public Library.

**MOVED:** Nis Kildegaard; **Seconded,** Maggie Morrison. **ACTION:** Unanimous.

The meeting was adjourned at 4:29 p.m.

**Next meeting date:** Thursday, Jan. 9, 2025 – in person at the library, beginning at 3:30 p.m.

*Respectfully submitted,  
Nis Kildegaard, secretary*