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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA
MINUTES

Meeting of Thursday, May 9, 2024

In the Foster Room

Olga Church called the meeting to order at 3:35 p.m.

Trustees in attendance: Olga Church, David Faber, Nis Kildegaard, Julie Lively

Absences: Maggie Morrison, Denise Searle

Guests: Lisa Sherman, Library Director

Review of Minutes: It was noted that the April minutes had omitted David Faber from the list of those in attendance. (Nis was mortified.) Lisa Sherman will correct this, and the minutes will be reviewed and voted on at the June meeting.

Friends Report: Joan Dunayer of the Friends reported that the group plans to hold its annual meeting in the Library's Program Room on Friday, June 14 at 10 a.m., immediately following the regular meeting at 9:30am. She said that Ann Tyra has agreed to stand for election as the Friends' next president, and that David Ignacio is transitioning from the role of president to treasurer. The Friends will have volunteers on the front lawn for the Porchfest event on May 18. Lisa noted that the Friends' annual appeal has brought in donations of \$10,893 as of May 6.

Director's Report: Lisa Sherman

- Lisa shared statistics on foot traffic into the library in April, which were down slightly for the month as a whole because the library had been closed for the staff trip to the national conference of the Public Library Association. Week in and week out, she said, the transition to summer traffic levels at the library is already apparent to the staff – especially in the Children's Room. Lisa said that when the library undertakes its strategic planning process later this year, an important thing to look at will be the need for staffing support in the bustling Children's Room. (Two of the Island libraries, she noted, already have a YA librarian, and this is something that Edgartown needs to consider.)
- Lisa said her annual performance review by the Trustees needs to be completed in June. She will send materials to Nis, who will begin work on this.
- Lisa said she's working closely now with Jelisa Difo, the library's department assistant, to track budget numbers as the fiscal year nears its conclusion. She said

it's likely that the library will have spent more than the funds that were budgeted for building maintenance, but that unexpended funds in salaries can offset this. The transfer of funds, she explained, would need approval from the financial advisory committee. Overall, Lisa said, the library budget is on track: "We have the funds."

- Speaking of building maintenance, Lisa said that the library still has no upstairs air conditioning, a concern with the warm season looming. She said that Nelson Mechanical is working with her on this.
- Lisa said it's been suggested to her that on the landscaping project, it would be helpful to circulate the project as now laid out among a few landscaping contractors, seeking some perspective on what the cost might be. She'll be pursuing this in the weeks ahead.

Fundraising/Gifts Received:

MOTION: To accept the monthly donation of \$1,500 from the Friends of the Library.

MOTION: Nis Kildegaard, **SECOND:** Olga Church. **ACTION:** Unanimous.

The meeting was adjourned at 4:33 p.m.

Next meeting date: Thursday, June 13, 2024 – in person at the library, beginning at 3:30 p.m.

*Respectfully submitted,
Nis Kildegaard, secretary*